

2025



SOUTHWEST FUEL & CONVENIENCE EXPO

JUNE 9-11 | OMNI FORT WORTH & FORT WORTH CONVENTION CENTER | FORT WORTH, TX

EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

If your company plans to utilize the services of any independent contractors other than AEX Convention Services, the official general service contractor designated by Texas Food & Fuel Association, this form must be completed and signed by a representative of the exhibiting company. **The EAC must also submit a copy of their Certificate of Liability insurance to ahicks@tffa.com by Monday, May 5, 2025.**

Exhibitor Information:

Exhibiting Company: _____ Booth #: _____
Exhibitor Contact: _____
Exhibitor Cell: _____ Exhibitor Email: _____
Exhibitor Signature: _____ Date: _____

The authorized signature confirms that the exhibiting company has committed to use the services of the following Exhibitor Appointed Contractor(s) and they agree:

To read and comply with all show rules and regulations as outlined in the Exhibitor Rules & Regulations and Exhibitor Kit.

To obtain and maintain appropriate insurance coverage as outlined in the Exhibitor Rules & Regulations.

EAC Information:

EAC Company Name: _____
Pre-Show EAC Contact: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Pre-Show EAC Contact Phone: _____ Email: _____
EAC On-Site Contact: _____
EAC On-site Mobile/ Cell: _____

EACs must check in at the AEX Convention Services Desk and present photo ID for access. EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a name badge.

Please email this completed form along with a copy of the Certificate of Liability insurance to ahicks@tffa.com by Monday, May 5, 2025. Questions? Contact Annette Hicks at (512) 617-4302.

— TEXAS FOOD & FUEL ASSOCIATION —

401 West 15th Street, Suite 510 • Austin, Texas 78701 • (512) 476-9547 • fax (512) 477-4239