

Food and Beverage Sampling/ Cooking Request Form

Exhibitor/Company Contact Information		
Event Name: Southwest Fuel & Convenience Expo	In Date:	Out Date:
Company Name:	Booth #:	
Contact Name:	Cell #:	
Email:		
Address:	Suite #:	
City:	State:	Zip:

Sampling Information – APPROVED BY TRINITY FOOD & BEVERAGE SERVICES
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Sampling Requests are reviewed by Show Management based on the following criteria:

- Sample products must be **(1) manufactured or sold by the booth vendor, (2) must conform to our approved sample size and (3) be sampled within the booth area only.**
- Distribution of individual pieces of hard candy or chocolate mints from any source is permitted.
- Exhibitors may provide **3 ounces, or less**, food product samples of their individual brand name products.
- Exhibitors may provide **3 ounces, or less**, non-alcoholic beverage samples of their individual brand name products.
- Exhibitors may provide full-size food or non-alcoholic beverage samples of their individual brand name products.

Corking fees will apply.

- Any exhibitor wanting to distribute alcoholic beverages must first receive permission from show management at least (3) three weeks prior to the event. All products must be provided through the Trinity Food & Beverage Services. Contact Lilliam Berlinger at (817) 392-2584 or lberlinger@trinityfbs.com.

Items to be Sampled

Sample Description	Serving Method (i.e. beverage, sterno, fryer, oven, etc.)

- *A minimum of one (1) 2A10BC fire extinguisher is required in each area where cooking or heating is taking place.*
- *Small electric cook-tops, ovens and skillets will be allowed for warning.*
- *When deep fat fryers are permitted, a Class K fire extinguisher **must be provided** in the booth.*
- *Cooking appliances must be placed on non-combustibles surface materials and may not be located within (2) two feet of any combustible materials.*
- *All cooking using grease or cooking oils may require splatter shields or lids to protect other employees or the public attending the function from being burned. The Association will provide a grease barrel by the wash area.*

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City of Fort Worth Fire Regulations – MUST BE APPROVED BY THE CENTER EVENT COORDINATOR

The following items may not be used without prior approval of the Fire Marshal:

- Use display or storage of LPG (Propane or Butane)
- Flammable Liquids of Gas
- Barbeque Grills
- Heat lamps to maintain temperature
- Straw, sawdust, or wood shavings
- Welding or cutting equipment for demonstration purposes
- Gas fired appliances for demonstrations or cooking purposes
- Salamander stoves for demonstrations or cooking purposes
- Lit candles and lanterns for demonstration purposes
- No Class B or C Fireworks of any type are allowed without a permit issued by the Fire Marshal’s office
- Hazers/Fog Machines

The use of open flames, burning or smoke-emitting materials as part of an act, display or show is prohibited, unless approved by the Fire Marshal.

- The Association will provide a Wash Area and Grease Container located by the Service Center.
- The Association will provide refrigerated space with Trinity Food & Beverage. This service is offered to exhibitors at no charge. Neither Show Management nor Trinity Food & Beverage shall be held responsible for lost merchandise.

Signature Below Acknowledging Requirements:	Date

This form must be completed and submitted by Monday, April 28, 2025 to: Annette Hicks, CMP, Texas Food & Fuel Association, 401 West 15th Street, Suite 510, Austin, TX 78701 or ahicks@tffa.com.
Questions? Contact Annette Hicks at (512) 617-4302