



2024 SOUTHWEST FUEL & CONVENIENCE EXPO

JUNE 25-27 • GRAND HYATT SAN ANTONIO & HENRY B. GONZALEZ CONVENTION CENTER • SAN ANTONIO, TX



Certificate of Insurance - Proof of insurance for the Expo is necessary!

The following are the insurance certificate requirements by Show Management:

1. Texas Food & Fuel Association, the City of San Antonio, and Texas XPO shall be added as additional names insured on the Exhibitor's "Comprehensive General Liability Insurance" policy. *City of San Antonio, Convention & Sports Facilities Department, PO Box 1809, San Antonio, TX 78296.*
2. The Exhibitor should keep an original insurance certificate onsite at all times, to evidence the insurance coverage required herein. An original signed certificate of insurance will only be accepted if it has met the requirements.
3. Coverage must be provided for all show days, move-in, and move-out days, June 24-28, 2024, inclusive ("Required Period of Coverage").
4. Workers' Compensation and Employers' Liability Insurance or equivalent insurance with a policy limit of not less than \$1,000,000. Occupational Diseases Insurance as required by the laws of all governmental bodies having jurisdiction.
5. Comprehensive General Liability Insurance, including Contractual Liability Insurance with (1) minimum limits of not less than \$1,000,000 each occurrence of bodily injury and death, and \$1,000,000 each occurrence for property damage, or (2) minimum combined single limit of not less than \$2,000,000 each occurrence for bodily injury and death and property damage.
6. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in the set-up and disassembly services with (1) minimum limits of not less than \$250,000 each person and \$500,000 each accident for bodily injury and \$500,000 each accident for property damage, or (2) a minimum combined single limit of not less than \$1,000,000 each accident for bodily injury and property damage.
7. The Exhibitor's insurance certificate must also include a statement by the insurance carrier that the carrier shall not cancel the coverage evidenced by the certificate without giving Texas Food & Fuel Association thirty (30) days prior written notice.
8. Excess Liability Umbrella Form policy requirements with minimum limits (1) of not less than \$1,000,000 Each Occurrence and (2) \$1,000,000 Aggregate.
9. Submit Proof of Insurance to Annette Hicks, CMP, Texas Food & Fuel Association, 401 West 15th Street, Suite 510, Austin, TX 78701 or email to ahicks@tffa.com before the Expo.